



# ALDHAM PARISH COUNCIL

Parish Clerk: Kevin B. Money 7 Roach Vale Ardleigh Essex CO4 3YN

01206 672191 - clerk@aldhamparishcouncil.gov.uk - www.aldhamparishcouncil.gov.uk

Dear Councillor

Your attendance is required at the forthcoming meeting of Aldham Parish Council to be held at the village hall on **TUESDAY 1<sup>st</sup>. APRIL 2025 at 7.30pm** in the Village Hall for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* - Kevin B. Money CiLCA - Clerk/RFO – 26<sup>th</sup>. March 2025

## **AGENDA**

056/2025 Apologies for absence

057/2025 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

058/2025 To approve the minutes of the last meetings held on Tuesday 4<sup>th</sup>. March 2025

059/2025 Public Open Forum (Maximum 15 minutes)

060/2025 Visitors Report (CCC Dennis Willetts / CCC Sara Naylor / ECC Lewis Barber)

061/2025 Update on SID purchase – Clerk

062/2025 National Grid– update from Cllr A. Scott

063/2025 Gallows Green Grant Application – update from Cllr M. Lambert

064/2025 Planning – including any Current Planning Applications requiring a response

065/2025 Planning Decisions affecting Aldham

250031 - Old Rectory Rectory Road Aldham Colchester CO6 3RR

Single storey side extension to create a garden room. New entrance porch. **Approve Conditional**

250032 - Old Rectory Rectory Road Aldham Colchester CO6 3RR

Listed building application for single storey side extension to create a garden room. New entrance porch  
**Approve Conditional**

066/2025 Highways & Traffic Working Group

- Update on LHP submission form

067/2025 Finance

- a) To receive the Bank reconciliations as at 31<sup>st</sup>. March 2025
- b) To receive the comparison of Actual to Budgeted for 2025/26
- c) To approve the payment of Accounts for April 2025 and to agree a transfer of funds to meet the Parish Council financial requirements
- d) To consider moving some General money to interest earning account and establishing Earmarked Reserves

068/2025 To consider training opportunities available from EALC

069/2025 Information Exchange

070/2025 Items for next agenda

071/2025 To confirm date and time of next meeting. Tuesday 6<sup>th</sup>. May 2025 at 7.30pm which is APC AGM and Full Council meeting

072/2025 Closure of the Meeting - To close the meeting having considered and determined all items of business





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Minutes of Aldham Parish Council meeting held on Tuesday 4 <sup>th</sup> . March 2025 at 7.30pm in the Village Hall at Aldham	Action
<p>Present: Cllrs Mike Lambert (Chair), Adam Scott (Vice-Chair), Brenda Brown, Andrew D'Angibau, Jean Jennings, Roger Walker and Kevin B. Money (Parish Clerk). There were also present 1 member of the public.</p>	
<p><b>037/2025</b>      <b>Apologies for absence</b> were received from Cllr T. Gearey</p>	
<p><b>038/2025</b>      <b>Declaration of Members interests</b> To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda. Cllr A. Scott declared a pecuniary interest in item 047/2025. Cllr A. D'Angibau declared an pecuniary interest in item 048/2025</p>	
<p><b>039/2025</b>      <b>To approve the minutes of the last meetings held on Tuesday 4<sup>th</sup>. February 2025</b> <b>All Agreed</b></p>	
<p><b>040/2025</b>      <b>Public Open Forum (Maximum 15 minutes)</b> Slope by the bungalows on Green Lane have been cleared by residents. A further visit by CBH is recommended to carry out further repairs. The walkways around Hardys Close have become lethal. The Parish Council recorded its thanks to Yvonne Rann and Jemel Itak and recommended residents use the CBH online system to lodge maintenance requests: <a href="https://cbhomes.org.uk/you-and-your-home/repairs-improvements/repairs-request/">https://cbhomes.org.uk/you-and-your-home/repairs-improvements/repairs-request/</a></p>	
<p><b>041/2025</b>      <b>Visitors Report</b> (CCC Dennis Willetts / CCC Sara Naylor / ECC Lewis Barber) No reports were given</p>	
<p><b>042/2025</b>      <b>Draft Local Plan consultation period</b> <b>a) Colchester Local Plan Review Preferred Options</b> A report by Cllr M. Lambert was circulated prior to the meeting. Over 15 years the 6 local parishes will potentially double in size. The local plan review consultation was deferred pending receipt of more information on infrastructure needed to support development and how it would be delivered. Noted that CCC are holding another meeting this evening where agree a new timeline for the Plan. A 9-month extension has been proposed. Aldham Parish Council needs to make CCC aware of the development of houses within the Parish boundary.</p>	
<p><b>043/2025</b>      <b>Speed Indicator Device</b> – Councillors to agree design so that an order can be placed ASAP Cllr J. Jennings proposed and Cllr R. Walker seconded to order a SID from Westcotec costing £4592.00p +VAT also to purchase an optional data collection package costing £379.00p +VAT. The Clerk to also discuss with Westcotec Data Storage: Mounting height and brackets: Delivery time.</p>	Clerk
<p><b>044/2025</b>      <b>National Grid</b>– update from Cllr A. Scott Consultation on further amendments has gone out in Essex with a closing date of 27<sup>th</sup>. March 2025. Aldham proposals have not changed. However, small changes are being made elsewhere to access and length of pylons. The next stage for National Grid is to submit documents for approval to Government who will appoint an inspector. APC to consider what may be required to support our case at the hearing. Inspector then makes recommendation to Secretary of State. Cllr A. Scott offered to produce a restatement following the alterations to the plans from National Grid</p>	AScott
<p><b>045/2025</b>      <b>Grants of up to £50,000 available to community organisations in Colchester</b> A note was circulated prior to the meeting regarding grants available from Enovert Community Fund. For which Gallows Green improvements would be eligible, including clearing pond and removal of dead and dying trees Cllr M. Lambert to go back to EWT and RSPB to see if they would support such an application</p>	M Lambert



Also need to carry out risk assessment on the pond dipping platform and dead/damaged trees.

**046/2025 Planning – including any Current Planning Applications requiring a response**

**250272** - Church House Farm Rectory Road Aldham Colchester CO6 3RT

Replacement Windows and Doors to Dwelling

**RESOLVED:** Aldham Parish Council has no objection to this planning application

**047/2025 Planning Decisions affecting Aldham**

**250163** - Wick Farm New Road Aldham Colchester CO6 3QY

Application for prior notification of agricultural or forestry development - proposed new road.

**Prior Approval Required (Approved)**

**242365** - Old House Ford Street Aldham Essex CO6 3PH

Retrospective application for completion of the boundary fence between Old House and Caterpillar Cottage. This work was completed in 2022. **Approve Conditional**

**048/2025 Highways & Traffic Working Group**

- Update awaited on Local Highways Panel submission -

**049/2025 Finance**

- a) To receive the Bank reconciliations as at 28<sup>th</sup>. February 2025

Councillors noted the Bank reconciliations as at 28<sup>th</sup>. February 2025

- b) To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

- c) To approve the payment of Accounts for March 2025 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

**050/2025 To consider training opportunities available from EALC**

The Clerk has circulated all training courses to Councillors from EALC

**051/2025 Information Exchange**

Salt by the shed at the village hall requires tidying up with the bags splitting.

Green Lane and Tey Road hedges and branches are getting dangerous

**052/2025 Items for next agenda**

Update on Gallows Green Grant Application

Update on SID purchase

To consider moving some General Reserves to interest earning account and establishing Earmarked Reserves

**053/2025 To discuss and agree the date and time of the Annual Village meeting**

Cllr M. Lambert proposed the Annual Village meeting to take place on Tuesday 1<sup>st</sup>. April 2025 at 7pm before the Full Council meeting. Cllr B. Brown seconded. **All Agreed.**

**054/2025 To confirm date and time of next meeting. Tuesday 1<sup>st</sup>. April 2025 following the Annual Village meeting**

**055/2025 Closure of the Meeting** - To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9pm and thanked everyone for attending

Signed

1<sup>st</sup>. April 2025

**Mike Lambert – Chair**

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d'Angib  
au  
Clerk/M  
Lambert



	BANK RECONCILIATION				
Financial year ending 31.03.25					
Bank Balance as at	<b>30.04.24</b>	<b>31.05.24</b>	<b>30.06.24</b>	<b>31.07.24</b>	
Barclays Bank - Current a/c	£ 18,141.71	£ -	£ -	£ -	
Unity Trust Bank Current a/c	£ -	£ 18,141.71	£ 13,181.89	£ 11,937.63	
Unity Trust Bank Savings a/c	£ -	£ -	£ -	£ -	
<b>Total:</b>	<b>£ 18,141.71</b>	<b>£ 18,141.71</b>	<b>£ 13,181.89</b>	<b>£ 11,937.63</b>	
Less Unpresented cheques					
Total of unpresented cheques	£ -	£ -	£ -	£ -	
<b>Net Bank Balances as at</b>	<b>£ 18,141.71</b>	<b>£ 18,141.71</b>	<b>£ 13,181.89</b>	<b>£ 11,937.63</b>	
<b>CASH BOOK</b>					
Balance as at 01.04.24	£ 9,420.71	£ 9,420.71	£ 9,420.71	£ 9,420.71	
Plus Receipts	£ 8,721.00	£ 8,721.00	£ 9,811.71	£ 9,814.13	
<b>Total</b>	<b>£ 18,141.71</b>	<b>£ 18,141.71</b>	<b>£ 19,232.42</b>	<b>£ 19,234.84</b>	
Less Payments	£ -	£ -	£ 6,050.53	£ 7,297.21	
<b>Grand Total</b>	<b>£ 18,141.71</b>	<b>£ 18,141.71</b>	<b>£ 13,181.89</b>	<b>£ 11,937.63</b>	
Difference	£ -	£ -	£ -	£ 0.00	
Bank Balance as at	<b>31.08.24</b>	<b>30.09.24</b>	<b>30.10.24</b>	<b>30.11.24</b>	
Unity Trust Bank Current a/c	£ 11,937.63	£ 17,814.77	£ 16,808.27	£ 16,046.16	
Unity Trust Bank Savings a/c	£ -	£ -	£ -	£ -	
<b>Total:</b>	<b>£ 11,937.63</b>	<b>£ 17,814.77</b>	<b>£ 16,808.27</b>	<b>£ 16,046.16</b>	
Less Unpresented cheques					
Total of unpresented cheques	£ -	£ -	£ -	£ -	
<b>Net Bank Balances as at</b>	<b>£ 11,937.63</b>	<b>£ 17,814.77</b>	<b>£ 16,808.27</b>	<b>£ 16,046.16</b>	
<b>CASH BOOK</b>					
Balance as at 01.04.24	£ 9,420.71	£ 9,420.71	£ 9,420.71	£ 9,420.71	
Plus Receipts	£ 9,814.13	£ 18,535.13	£ 18,535.13	£ 18,535.13	
<b>Total</b>	<b>£ 19,234.84</b>	<b>£ 27,955.84</b>	<b>£ 27,955.84</b>	<b>£ 27,955.84</b>	
Less Payments	£ 7,297.21	£ 10,141.07	£ 11,147.57	£ 11,909.68	
<b>Grand Total</b>	<b>£ 11,937.63</b>	<b>£ 17,814.77</b>	<b>£ 16,808.27</b>	<b>£ 16,046.16</b>	
Difference	£ 0.00	£ -	£ -	£ -	
Bank Balance as at	<b>31.12.24</b>	<b>31.01.25</b>	<b>28.02.25</b>	<b>31.03.25</b>	
Unity Trust Bank Current a/c	£ 15,391.56	£ 15,322.31	£ 15,183.20	£ 10,889.60	
Unity Trust Bank Savings a/c	£ -	£ -	£ -	£ -	
<b>Total:</b>	<b>£ 15,391.56</b>	<b>£ 15,322.31</b>	<b>£ 15,183.20</b>	<b>£ 10,889.60</b>	
Less Unpresented cheques					
Total of unpresented cheques	£ -	£ -	£ -	£ -	
<b>Net Bank Balances as at</b>	<b>£ 15,391.56</b>	<b>£ 15,322.31</b>	<b>£ 15,183.20</b>	<b>£ 10,889.60</b>	
<b>CASH BOOK</b>					
Balance as at 01.04.24	£ 9,420.71	£ 9,420.71	£ 9,420.71	£ 9,420.71	
Plus Receipts	£ 18,535.13	£ 19,395.13	£ 20,095.13	£ 21,095.13	
<b>Total</b>	<b>£ 27,955.84</b>	<b>£ 28,815.84</b>	<b>£ 29,515.84</b>	<b>£ 30,515.84</b>	
Less Payments	£ 12,564.28	£ 13,493.53	£ 14,332.64	£ 19,626.24	
<b>Grand Total</b>	<b>£ 15,391.56</b>	<b>£ 15,322.31</b>	<b>£ 15,183.20</b>	<b>£ 10,889.60</b>	
Difference	£ -	£ -	£ -	£ 0.00	





Aldham Parish Council

**Current T1**

60-83-01 • 20505556

Balance

£ 10,889.60

Available

£ 10,889.60

Balances are correct as of 13:19 on 27 Mar 2025.

↓ Date	Description	Paid in	Paid out	Balance
24/03/25	ECC BACS • 10000042491	1,000.00		10,889.60
12/03/25	B/P to: Westcotec Ltd • INV. 16654		-4,783.20	9,889.60
05/03/25	B/P to: Kevin B. Money • CLERK SALARY		-492.40	14,672.80
05/03/25	B/P to: Aldham Village Hal • APC MEETING COST		-12.00	15,165.20
28/02/25	Service Charge		-6.00	15,177.20
11/02/25	COLCHESTER CC	467.00		15,183.20
05/02/25	B/P to: Kevin B. Money • CLERK PAYMENT		-492.40	14,716.20
05/02/25	B/P to: Aldham Village Hal • APC JAN MEETING		-12.00	15,208.60
05/02/25	B/P to: Millennium Field • MILLENNIUM FIELD		-300.00	15,220.60
05/02/25	B/P to: Colchester CC • INV. 20212710		-34.71	15,520.60
05/02/25	COLCHESTER CC	233.00		15,555.31
31/01/25	Service Charge		-6.00	15,322.31
08/01/25	B/P to: Aldham Grapevine • DONATION		-420.00	15,328.31
08/01/25	ESSEX ASSOCIATION • EALC CLB82	60.00		15,748.31
08/01/25	B/P to: Kevin B. Money • CLERK PAYMENT		-492.40	15,688.31
08/01/25	B/P to: Kevin B. Money • POSTAGE TO BARCLAY		-10.85	16,180.71
06/01/25	COLCHESTER CC	800.00		16,191.56
31/12/24	Service Charge		-6.00	15,391.56



APC ACTUAL AGAINST BUDGET REPORT 2024/2025				
		Agreed 2024/25	Total Income / spend to Mar '25	Left in Budget as at Mar '25
<b>Income</b>	Precept	16526	£ 16,526.00	
	Other Income / Grant	916	£ 3,476.00	
	Wayleave	0	£ -	
	Bank Interest	0	£ 2.42	
	VAT Refund	0	£ 1,090.71	
	<b>TOTAL</b>	<b>17442</b>	<b>£ 21,095.13</b>	<b>£ 3,653.13</b>
<b>Exp.</b>				
	Salary	5382	£ 5,438.70	-£ 56.70
	Mileage Expenses	50	£ -	£ 50.00
	Home / Office allowance	300	£ 300.00	£ -
	Grounds maintenance	3000	£ 3,818.50	-£ 818.50
	Playing Field Inspection	100	£ -	£ 100.00
	Street Lighting	120	£ 84.00	£ 36.00
	Fees & Subscription	275	£ 274.14	£ 0.86
	Stationery	50	£ 66.89	-£ 16.89
	Insurance	675	£ 300.00	£ 375.00
	Village Hall Hire	250	£ 194.25	£ 55.75
	Audit Fees	250	£ 272.00	-£ 22.00
	Courses, Books & Travelling	400	£ 80.00	£ 320.00
	Poppy Wreath	25	£ 25.00	£ -
	Grapevine Magazine	420	£ 420.00	£ -
	Donations Other	150	£ -	£ 150.00
	Fete or Events	500	£ 211.68	£ 288.32
	Defibrillator	200	£ -	£ 200.00
	Tree Surgery & maintenance	500	£ -	£ 500.00
	General Admin & Postage	50	£ -	£ 50.00
	Miscellaneous	750	£ 90.16	£ 659.84
	Speed Gun	100	£ -	£ 100.00
	Website	500	£ 215.00	£ 285.00
	Clerk expenses	50	£ -	£ 50.00
	Contingency	3045	£ 1,879.36	£ 1,165.64
	Playing Field Rent	300	£ 300.00	£ -
	Bank Charges	0	£ 53.73	-£ 53.73
	Speed Indicator Device		£ 3,986.00	-£ 3,986.00
	<b>TOTAL</b>	<b>17442</b>	<b>£ 14,023.41</b>	<b>-£ 567.41</b>
	<b>Outstanding VAT Claim</b>		<b>£ 1,616.83</b>	
	<b>Total Expenditure</b>		<b>£ 15,640.24</b>	



APC ACTUAL AGAINST BUDGET REPORT 2025/2026				
		Agreed 2025/26	Total Income / spend to April '25	Left in Budget as at April '25
<b>Income</b>	Precept	16742	£ -	
	Other Income / Grant	916	£ -	
	Wayleave	0	£ -	
	Bank Interest	0	£ -	
	VAT Refund	0	£ -	
	<b>TOTAL</b>	<b>17658</b>	<b>£ -</b>	
<b>Exp.</b>				
	Salary	5609	£ 467.40	<b>£ 5,141.60</b>
	Home / Office allowance	300	£ 25.00	£ 275.00
	Grounds maintenance	4000	£ 253.00	£ 3,747.00
	Playing Field Inspection	100	£ -	£ 100.00
	Street Lighting	120	£ -	£ 120.00
	Fees & Subscription	275	£ -	£ 275.00
	Stationery	80	£ 50.52	£ 29.48
	Insurance	330	£ -	£ 330.00
	Village Hall Hire	250	£ 16.00	£ 234.00
	Audit Fees	127	£ -	£ 127.00
	Courses, Books & Travelling	400	£ -	£ 400.00
	Poppy Wreath	25	£ -	£ 25.00
	Grapevine Magazine	420	£ -	£ 420.00
	Donations Other	150	£ -	£ 150.00
	Fete or Events	500	£ -	£ 500.00
	Defibrillator	200	£ -	£ 200.00
	Tree Surgery & maintenance	500	£ -	£ 500.00
	Miscellaneous	750	£ 19.99	£ 730.01
	Speed Gun	100	£ -	£ 100.00
	Website	500	£ 233.00	£ 267.00
	Clerk expenses	50	£ -	£ 50.00
	Contingency	1250	£ -	£ 1,250.00
	Playing Field Rent	300	£ -	£ 300.00
	Bank Charges	72	£ -	£ 72.00
	Speed Indicator Device	1250	£ -	£ 1,250.00
	<b>TOTAL</b>	<b>17658</b>	<b>£ 1,064.91</b>	<b>£ 16,593.09</b>
	<b>Outstanding VAT Claim</b>		<b>£ 64.69</b>	
	<b>Total Expenditure</b>		<b>£ 1,129.60</b>	



	APC FINANCE APRIL 2025						
	Income:						APC Ref. No.
		Expenditure					
Chq No.	Inv. No.	Payee	Cost	VAT	Total		
BACS	125874	RBL - VE Day flag	£ 19.99	£ 3.99	£ 23.98	1	
BACS	April '25	Kevin B. Money - Salary	£ 492.40	£ -	£ 492.40	2	
BACS		Kevin B. Money - Office stationery	£ 50.52	£ 10.10	£ 60.62	3	
BACS	Mar '25	Aldham VH - Meeting cost	£ 16.00	£ -	£ 16.00	4	
BACS	1418	Websites Ltd - Annual subscription	£ 233.00	£ -	£ 233.00	5	
BACS	3013	Landscape Services - Grass cutting	£ 253.00	£ 50.60	£ 303.60	6	
		TOTAL:	£1,064.91	£ 64.69	£1,129.60		