



ALDHAM PARISH COUNCIL

Parish Clerk: Kevin B. Money 7 Roach Vale Ardleigh Essex CO4 3YN

07810781509 - clerk@aldhamparishcouncil.gov.uk - www.aldhamparishcouncil.gov.uk

Dear Councillor

Your attendance is required at the forthcoming meeting of Aldham Parish Council to be held at the village hall on **TUESDAY 3rd. JUNE 2025 at 7.30pm** in the Village Hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO – 28th. May 2025

AGENDA

096/2025 **Apologies for Absence**

097/2025 **Declaration of Members interests**

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

098/2025 **To approve the minutes of the last meetings held on Tuesday 6th. May 2025**

099/2025 **Public Open Forum (Maximum 15 minutes)**

100/2025 **Visitors Report** (CCC Dennis Willetts / CCC Sara Naylor / ECC Lewis Barber)

101/2025 **National Grid**– update from Cllr A. Scott

102/2025 **Gallows Green Grant Application** – update from Cllr M. Lambert

103/2025 **Planning – including any Current Planning Applications requiring a response**

250944 - Frogs Hall Cottage Green Lane Aldham Colchester CO6 3PR

To determine if prior approval is required for a proposed: Change of Use of former Agricultural Buildings to Dwellinghouses (Class C3), which include necessary operations reasonably for the conversion The Town and Country Planning (General Permitted Development

Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=250944>

104/2025 **Planning Decisions affecting Aldham**

250655 - Rose Cottage Halstead Road Aldham Colchester CO6 3PP

Proposed side and rear extension with entrance porch. Resubmission of 230662 - **Application Refuse**

105/2025 **Highways & Traffic Working Group**

- **Update on LHP submission form** - Cllr M. Lambert

- **Speed Indicator Device** – update from Clerk

1) Councillors to discuss what happens to the old SID once Woringford and Fordham get their own SID. Should APC buy the device from the 2 other Councils?

- **Community speed watch** – Cllr T. Gearey

106/2025 **Local Plan Update** - Cllr M. Lambert

107/2025 **Finance**

- a) To receive the Bank reconciliations as at 31st. May 2025

- b) To receive the comparison of Actual to Budgeted for 2025/2026

- c) To approve the payment of Accounts for June 2025 and to agree a transfer of funds to meet the Parish Council financial requirements

108/2025 **To consider training opportunities available from EALC**

109/2025 **Information Exchange**

110/2025 **Items for next agenda**

111/2025 **To confirm date and time of next meeting. Tuesday 1st. July 2025 at 7.30pm**

112/2025 **Closure of the Meeting** - To close the meeting having considered and determined all items of business



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Minutes of Aldham Parish Council Annual meeting held on Tuesday 6 th . May 2025 at 7.30pm in the Village Hall at Aldham	Action
<p>Present: Cllrs Mike Lambert (Chair), Brenda Brown, Andrew D'Angibau, Tony Gearey, Roger Walker, CCC Cllr Sara Naylor, CCC Cllr D. Willetts and Kevin B. Money (Parish Clerk). There were also present 4 members of the public.</p>	
<p>073/2025 Welcome by the Chair</p>	
<p>074/2025 Apologies for Absence were received from Cllr J. Jennings and Cllr A. Scott</p>	
<p>075/2025 Election of Chair for the 2025/2026 year Cllr Andrew D'Angibau proposed Cllr M. Lambert to act as Chair for 2025-2026 year. Cllr R. Walker seconded. All Agreed. Cllr M. Lambert then signed his declaration of Acceptance of Office</p>	
<p>076/2025 Election of Vice-Chair for the 2025/2026 year The Vice-Chairman to sign the Declaration of Acceptance of Office form Cllr M. Lambert proposed Cllr A. Scott to act as Vice-Chair for 2025-2026 year. Cllr T. Gearey seconded. All Agreed.</p>	Cllr Scott
<p>077/2025 Election of Appointments and sub-committee Sub Committees for 2025-2026 year are below: Planning Sub Committee: Adam Scott, Roger Walker, Mike Lambert, Tony Gearey Playing Field Sub Committee: Jean Jennings Footpaths (PROW) Representative: Jean Jennings Village Hall Representative: Brenda Brown Gallows Green Working Group: Andrew D'Angibau, Brenda Brown, Mike Lambert, Adam Scott Infrastructure (A120/Pylons) Representative: Adam Scott Grapevine Representative: Tony Gearey Personnel Sub Committee: Mike Lambert, Brenda Brown, Adam Scott SID committee: Tony Gearey, Andrew D'Angibau</p>	
<p>078/2025 To re-adopt all Council policies and consider the need for any further policies to be included/reviewed Documents can be found at https://www.aldhamparishcouncil.gov.uk/governance-documents Cllr A. Scott informed the meeting via a note that there are a few policies that did not get reviewed and one or two that we do not have. So, for 2025 he proposed we do as we did last year and agree what needs to be worked on by a small group and then bring them back to the September meeting for full Council agreement. Cllr T. Gearey seconded. All Agreed</p>	Clerk/A Scott/ T Gearey
<p>079/2025 Declaration of Members interests To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda None Declared</p>	
<p>080/2025 To approve the minutes of the last meetings held on Tuesday 1st. April 2025 All Agreed</p>	
<p>081/2025 Public Open Forum (Maximum 15 minutes) Publicity on skip lorry attending Aldham on 17th. May. Can it be inserted into the Grapevine and into notice boards? A bus update was given by Anne Fulcher. There are no buses at 9.10am Monday to Friday. The first bus is 9.40am. Cllr M. Lambert to investigate from First Bus. Can the hedges in Tey Road be cut back? 3 landowners have been written to but no action as yet. Owner in Green Lane has trimmed the hedges by hand. A further letter to be sent to landowners. Another hedge in Brook Road requires attention. Pylons:</p>	M. Lambert Clerk

Penny Lang summarised article that will be in the Summer Grapevine. Latest consultation is prone to serious legal challenge. 400 people have responded to previous consultation, citing numerous reasons as to why the consultation is flawed.

A further report was commissioned by National Grid based on outdated data which they continue to pick and choose, depending on audience. CEO of National Grid is resigning later in the year. Reform UK are very anti-pylons, awaiting to see how this affects proposals in Lincolnshire. All Party Parliamentary Group is calling for evidence into pylons across the UK.

082/2025 Visitors Report (CCC Dennis Willetts / CCC Sara Naylor / ECC Lewis Barber)

Cllr D. Willetts spoke about efforts to tempt a cinema operator into the Council's Northern Gateway scheme. CCC spending a lot of time regarding devolution and mayoral election. Colchester will be in with another 4 Councils. It is paramount that the Local Plan is agreed to protect local residents. However, the Local Plan Committee have deferred a decision to move forward until there is greater certainty over the infrastructure needed to support new growth and how we catch up on the deficit from previous years

Cllr S. Naylor informed the meeting that a Local Plan meeting on Wednesday 7th May at 6pm in the Old Library where the proposed housing and infrastructure issue will be discussed again. Anglian Water is opposed to a new housing scheme in West Bergholt as the Sewage Treatment Works cannot cope now, exemplifying the problem of inadequate infrastructure in the City

083/2025 Speed Indicator Device – update from Clerk

The new SID has been delivered and will be erected in Hines Close tomorrow and moving existing one to Ford Street.

084/2025 National Grid –Dealt with under item 081/2025

085/2025 Gallows Green Grant Application – update from Cllr M. Lambert

Not a huge amount of progress, pending information from EWT. The grant application now being submitted in September for works in the autumn

086/2025 Planning – including any Current Planning Applications requiring a response

a) To consider response to Consultation on Proposed Housing Development on Land North of Halstead Road

It was reported at the last meeting that the Parish Council had been notified that the promoters of land opposite Bullbanks Farm on Halstead Road, adjoining the current Bellway site, were about to carry out a consultation exercise on proposals to submit a planning application for up to 250 new homes. The consultation is being carried out by Pinnacle Planning on behalf of Richborough, who are land promoters rather than developers, acting on behalf of the landowner.

<https://www.richborough.co.uk/>

The site has been identified as a potential site for housing in the City Council's Local Plan Review and was due to be included in the Council's Consultation on its Preferred Options this month. However, the decision to go ahead with the consultation was deferred for up to 9 months because of the lack of certainty about what infrastructure would be required to support the level of housing being proposed across the City and rural areas. Although we have been advised this decision may be reconsidered on 7th May. Given the uncertainty surrounding the Local Plan Review, an early planning application on the site could be regarded as premature, as under the current Adopted Local Plan the site lies outside any area designated for new development.

Although shown by the Council as part of Eight Ash Green the site is wholly within Aldham Parish. The Consultation leaflet is attached and was sent to 900 properties but only about 10 days was allowed for comment and the website sought to restrict responses to a limited range of detailed on-site issues rather than the principle. We have asked which properties in Aldham Parish were consulted and also enquired as to what, if any, response has been made by Eight Ash Green PC. It is understood that to date there have been 29 responses to the consultation.

It is also understood that a Scoping Request has been submitted to the City Council seeking clarification on what information would need to be submitted with any formal planning application. This suggests an early application that would pre-empt progress with the Local Plan on the grounds that the City Council cannot meet the requirement for a 5 year housing land supply.

Cllr M. Lambert proposed that the Parish Council makes the following response to the current consultation:

M.
Lambert

	BANK RECONCILIATION				
Financial year ending 31.03.26					
Bank Balance as at	30.04.25	31.05.25	30.06.25	31.07.25	
Unity Trust Bank Current a/c	£ 10,277.00	£ 10,196.38			
Unity Trust Bank Savings a/c	£ 8,000.00	£ 8,000.00			
Total:	£ 18,277.00	£ 18,196.38			
Less Unpresented cheques					
Total of unpresented cheques	£ -	£ -			
Net Bank Balances as at	£ 18,277.00	£ 18,196.38			
CASH BOOK					
Balance as at 01.04.25	£ 10,883.60	£ 10,883.60			
Plus Receipts	£ 8,829.00	£ 10,445.83			
Total	£ 19,712.60	£ 21,329.43			
Less Payments	£ 1,435.60	£ 3,133.05			
Grand Total	£ 18,277.00	£ 18,196.38			
Difference	£ -	-£ 0.00			
Bank Balance as at	31.08.25	30.09.25	30.10.25	30.11.25	
Unity Trust Bank Current a/c					
Unity Trust Bank Savings a/c					
Total:					
Less Unpresented cheques					
Total of unpresented cheques					
Net Bank Balances as at					
CASH BOOK					
Balance as at 01.04.25					
Plus Receipts					
Total					
Less Payments					
Grand Total					
Difference					
Bank Balance as at	31.12.25	31.01.26	28.02.26	31.03.26	
Unity Trust Bank Current a/c					
Unity Trust Bank Savings a/c					
Total:					
Less Unpresented cheques					
Total of unpresented cheques					
Net Bank Balances as at					
CASH BOOK					
Balance as at 01.04.25					
Plus Receipts					
Total					
Less Payments					
Grand Total					
Difference					



Aldham Parish Council

Current T1

60-83-01 • 20505556

Balance	Available
£ 10,196.38	£ 10,196.38

Balances are correct as of 12:40 on 29 May 2025.

↓ Date	Description	Paid in	Paid out	Balance
23/05/25	HMRC VTR • XKV126000102390	√1,616.83	√	10,196.38
07/05/25	B/P to: Kevin B. Money • CLERK PAYMENT		√ -492.40	8,579.55
07/05/25	B/P to: Landscape Services • INV. 3021		√ -303.60	9,071.95
07/05/25	B/P to: Landscape Services • INV. 3039		√ -303.60	9,375.55
07/05/25	B/P to: Landscape Services • INV. 3028		√ -303.60	9,679.15
07/05/25	B/P to: EALC • INV. 18499		√ -172.25	9,982.75
07/05/25	B/P to: Michael Lawson • INTERNAL AUDIT		√ -110.00	10,155.00
07/05/25	B/P to: Aldham Village Hal • APC MEETING COST		√ -12.00	10,265.00
30/04/25	Service Charge		-6.00	10,277.00
04/04/25	COLCHESTER CITY COUNCIL • PRECEPT	8,829.00		10,283.00
03/04/25	B/P to: Kevin B. Money • CLERK EXPENSES		-23.98	1,454.00
03/04/25	B/P to: Aldham Village Hal • APC MEETING COST		-16.00	1,477.98
03/04/25	B/P to: Kevin B. Money • CLERK PAYMENT		-492.40	1,493.98
03/04/25	B/P to: VCS Websites Ltd • INV. 1418		-233.00	1,986.38
03/04/25	B/P to: Kevin B. Money • CLERK EXPENSES		-60.62	2,219.38
03/04/25	B/P to: Landscape Services • INV. 3013		-303.60	2,280.00
03/04/25	B/P to: Millennium Field • MILLENNIUM FIELD		-300.00	2,583.60
02/04/25	Transfer to 20505569		-8,000.00	2,883.60
31/03/25	Service Charge		-6.00	10,883.60
24/03/25	ECC BACS • 10000042491	1,000.00		10,889.60
12/03/25	B/P to: Westcotec Ltd • INV. 16654		-4,783.20	9,889.60
05/03/25	B/P to: Kevin B. Money • CLERK SALARY		-492.40	14,672.80
05/03/25	B/P to: Aldham Village Hal • APC MEETING COST		-12.00	15,165.20



Aldham Parish Council
Instant Access
60-83-01 • 20505569

Gross interest rate	Balance	Available
2.25 % ⓘ	£ 8,000.00	£ 8,000.00

Balances are correct as of 12:39 on 29 May 2025.

↓ Date	Description	Paid in	Paid out	Balance
02/04/25	Transfer from 20505556	8,000.00		↘ 8,000.00

APC ACTUAL AGAINST BUDGET REPORT 2025/2026				
		Agreed 2025/26	Total Income / spend to June '25	Left in Budget as at June '25
Income	Precept	16742	£ 8,371.00	
	Other Income / Grant	916	£ 458.00	
	Wayleave	0	£ -	
	Bank Interest	0	£ -	
	VAT Refund	0	£ 1,616.83	
	TOTAL	17658	£ 10,445.83	
Exp.				
	Salary	5609	£ 1,402.20	£ 4,206.80
	Home / Office allowance	300	£ 75.00	£ 225.00
	Grounds maintenance	4000	£ 1,518.00	£ 2,482.00
	Playing Field Inspection	100	£ -	£ 100.00
	Street Lighting	120	£ 14.57	£ 105.43
	Fees & Subscription	275	£ 172.25	£ 102.75
	Stationery	80	£ 50.52	£ 29.48
	Insurance	330	£ -	£ 330.00
	Village Hall Hire	250	£ 40.00	£ 210.00
	Audit Fees	127	£ 110.00	£ 17.00
	Courses, Books & Travelling	400	£ -	£ 400.00
	Poppy Wreath	25	£ -	£ 25.00
	Grapevine Magazine	420	£ -	£ 420.00
	Donations Other	150	£ -	£ 150.00
	Fete or Events	500	£ -	£ 500.00
	Defibrillator	200	£ -	£ 200.00
	Tree Surgery & maintenance	500	£ -	£ 500.00
	Miscellaneous	750	£ 19.99	£ 730.01
	Speed Gun	100	£ -	£ 100.00
	Website	500	£ 233.00	£ 267.00
	Clerk expenses	50	£ -	£ 50.00
	Contingency	1250	£ -	£ 1,250.00
	Playing Field Rent	300	£ 300.00	£ -
	Bank Charges	72	£ 6.00	£ 66.00
	Speed Indicator Device	1250	£ -	£ 1,250.00
	TOTAL	17658	£ 3,941.53	£ 13,716.47
	Outstanding VAT Claim		£ 320.60	
	Total Expenditure		£ 4,262.13	

APC FINANCE JUNE 2025						
Income: HMRC VAT Refund £1616.83p:						APC Ref. No.
		Expenditure				
Chq No.	Inv. No.	Payee	Cost	VAT	Total	
BACS	3061	Landscape Services - Grass cutting	£ 253.00	£ 50.60	£ 303.60	16
BACS	May '25	Kevin B. Money - Salary	£ 492.40	£ -	£ 492.40	17
BACS	3051	Landscape Services - Grass cutting	£ 253.00	£ 50.60	£ 303.60	18
BACS		Aldham Village Hall - Meeting cost	£ 12.00	£ -	£ 12.00	19
		TOTAL:	£1,010.40	£101.20	£1,111.60	