



ALDHAM PARISH COUNCIL

Parish Clerk: Kevin B. Money 7 Roach Vale Ardleigh Essex CO4 3YN

01206 672191 - clerk@aldhamparishcouncil.gov.uk - www.aldhamparishcouncil.gov.uk

Dear Councillor

Your attendance is required at the forthcoming meeting of Aldham Parish Council to be held at the village hall on **TUESDAY 3rd. DECEMBER 2024 at 7.30pm** in the Village Hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO – 27th. November 2024

AGENDA

184/2024 Apologies for absence

185/2024 Declaration of Members interests

To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda

186/2024 To approve the minutes of the last meetings held on Tuesday 5th. November 2024

187/2024 Public Open Forum (Maximum 15 minutes)

188/2024 Visitors Report (CCC Dennis Willetts / CCC Sara Naylor / ECC Lewis Barber)

189/2024 Speed indicator Device for Brook Road

a) Email from Sudbury Town Council - Due to resourcing issues, we will no longer be able to supply the SLA/SIDs service to parishes outside Sudbury and therefore we will cease to provide any service from 31st March 2025. Councillors to discuss way forward

190/2024 National Grid– update from Cllr A. Scott

191/2024 Dog Exercise Area – update on consultation from Cllr R. Walker

192/2024 Planning Applications

241769 - Moon Acre, Rectory Road, Aldham

Creation of a hobby farm and limited amenity use on agricultural land together with a vehicle hard standing area, the erection of a timber fence and an agricultural hay barn, hedgerow replanted, installation of private sewage treatment plant, and the use of a small touring caravan on site under the '60 day permitted rights' rule

An amendment has been made to the description of development for the above planning application Documents can be found at

<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241769>

193/2024 Planning Decisions affecting Aldham

194/2024 Update on Key Priorities for 2024/25: Housing, Millennium Playing Field, Gallows Green and FP/cycleway link to Marks Tey

195/2024 Essex Local Nature Recovery Strategy – Cllr M. Lambert

196/2024 Highways & Traffic Working Group

- To consider any update/recommendations from the Working Group meeting on 25th November

197/2024 Finance

- a) To receive the Bank reconciliations as at 30th. November 2024
- b) To receive the comparison of Actual to Budgeted for 2024/25
- c) To approve the payment of Accounts for December 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

198/2024 Budget 2025/2026 - Councillors to discuss draft budget for 2025-2026

199/2024 To consider training opportunities available from EALC

| | |
|--------------------------------|---|
| 200/2024 | Information Exchange |
| 201/2024 | Items for next agenda |
| 202/2024 | To confirm date and time of next meeting. Tuesday 7th. January 2025 at 7.30pm |
| 203/2024 of business | Closure of the Meeting - To close the meeting having considered and determined all items |



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| Minutes of Aldham Parish Council meeting held on Tuesday 5 th . November 2024 at 7.30pm in the Village Hall at Aldham | Action |
|---|--|
| <p>Present: Cllrs Mike Lambert (Chair), Adam Scott (Vice-Chair), Brenda Brown, Jean Jennings, Roger Walker, CCC S. Naylor and Kevin B. Money (Parish Clerk). There were also present 5 members of the public.</p> <p>164/2024 Apologies for absence were received from Cllr A. D'Angibau, T. Gearey, ECC L. Barber</p> <p>165/2024 Declaration of Members interests To declare any Disclosable Pecuniary, Pecuniary or Non-Pecuniary interest relating to items on the agenda. None Declared</p> <p>166/2024 To approve the minutes of the last meetings held on Tuesday 1st. October 2024 All Agreed</p> <p>167/2024 Public Open Forum (Maximum 15 minutes) The hedge on the corner at Green Lane requires cutting back together with repairs to large pot hole on opposite side (entrance to Pumpkin Patch). Moss and weeds are getting out of control at number 10 Hardings Close. Can CBH deal with this issue? There is also an accumulation of black bags deposited outside number 12 Hardings Close. Cllr M. Lambert to contact CBH to rectify the problems</p> <p>168/2024 Visitors Report (CCC Dennis Willetts / CCC Sara Naylor / ECC Lewis Barber) CCC S. Naylor spoke about the decision to introduce wheelie bins to all residents of Colchester for black bins and recycling with a few exceptions. CCC are in the process of setting its budget for 2025-2026. With the Rivenhall incinerator coming on stream will this affect Colchester's approach to recycling and waste. Cllr S. Naylor will report back on this issue.</p> <p>169/2024 Speed indicator Device for Brook Road - update The pole has been extended to take the new SID device with thanks to Councillor A d'Angibau. The Clerk to make contact to liaise with Sudbury TC wardens to ensure it is in place in December</p> <p>170/2024 National Grid— update from Cllr A. Scott National Grid are working to a process that will result in them submitting their Development Consent Order at some point in 2025. There are new MP's along the route in East Anglia and the Government is clearly supporting the principle of pylons but the campaign of lobbying for a different solution continues.</p> <p>171/2024 Dog Exercise Area – Cllr R. Walker made the following report to the Council: "At the PC meeting 5th September 2023 Minutes Item 23/53, Ben Hughes of Corvettes offered for free to the PC land behind the village hall for a playground area. This was not accepted by the PC. I met with Ben on site last month and he confirmed by email that he was "happy to gift to the parish the land for a dog walking/child play area". He attached a survey he had done last September. I contacted Ray Pratt of the village hall committee and he was enthusiastic about the proposal. I drew up a plan for him to present to his committee next week, where I requested occasional access from the car park into the proposed dog park for plant and machinery for development and maintenance. I had already been advised the pedestrian access would not be allowed hence the proposed access from Tey Road. I have had discussions with Cllr. Lewis Barber about a lawyer to handle the transfer of the land and he has someone in mind. He is also looking into funding by the Essex Association of Local Councils and the Rural Prosperity Fund.</p> | <p></p> <p>Cllr M. Lambert</p> <p>Cllr S. Naylor</p> |

**Cllr R.
Walker**

**Cllr M
Lambert
Cllr A.
Scott**

The Chair, thanked Cllr R. Walker for his efforts in putting together this report. Whilst the Parish Council did not consider it was in a position to make a decision at this stage it was agreed that Cllr R. Walker should place an article in the Grapevine to gauge the interest in pursuing this project

iii. that the PC seeks to re-establish a Community Speed Watch Group using Grapevine Magazine and Facebook page to encourage volunteers to come forward for initial training,

iv. that notwithstanding current ECC policy the PC seek support from the LHP for the introduction of 40mph limits on all or part of Brook Road and Tey Road, and an extension of the 30mph limit on Ford St Hill to replace current advisory limit,
v. that the PC seek support from LHP for the introduction of Quiet Road status for Rectory Road to assist in slowing traffic and discouraging rat running/short cuts,
vi. the PC continues to lobby National Highways to take action at the A12/A120 junction at Marks Tey to reduce queuing and consequential rat running through Gt Tey and Aldham villages,
All Agreed. Next Meeting of Working Group: 25th. November 2024

177/2024 Finance

- To receive the Bank reconciliations as at 30th. October 2024
Councillors noted the Bank reconciliations as at 30th. October 2024
- To receive the comparison of Actual to Budgeted for 2024/25
Councillors noted the comparison of Actual to Budgeted for 2024/25
- To approve the payment of Accounts for November 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**
- To appoint Mr. M. Lawson as Internal Auditor for 2024-2025 year
Cllr M. Lambert proposed instructing Mr. M. Lawson to act as internal auditor for 2024/2025 year
Cllr A. Scott seconded. **All Agreed**

178/2024 Budget 2025/2026 - Councillors to discuss draft budget for 2025-2026
Councillors discussed the draft budget for 2025/2026

179/2024 To consider training opportunities available from EALC
Cllr A. Scott went to Stanway Parish Council on Councillor refresher course.

180/2024 Information Exchange
Cllr A. Scott to lay the wreath at Remembrance Day Service
Request for 80L black bags for dog waste bin on Millennium Playing Field
Footpaths signs have been risked assessed and will be repaired soon
Joint Parishes Working Group on traffic issues– Request to join the group.
All Agreed Cllr M. Lambert to be APC representative

181/2024 Items for next agenda
Dog Exercise Area – update: 2025-2026 budget

182/2024 To confirm date and time of next meeting. Tuesday 3rd. December 2024 at 7.30pm

183/2024 Closure of the Meeting - To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9.05pm and thanked everyone for attending

Signed

3rd. December 2024

Mike Lambert – Chair

**Cllr M
Lambert**



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HIGHWAYS & TRAFFIC WORKING GROUP

Note of Meeting held on 25th November 2024

In attendance:

County Councillor Lewis Barber (LB)

City Councillor Sara Naylor (SN)

Councillor Mike Lambert (ML)

Local resident: Alan Knott

1. Apologies received from:

Councillors Tony Gearey and Jean Jennings, Hugh Randall and Jill Wilson

2. Recommendations from last Working Group:

The meeting focussed on how best to take forward the recommendations in light of ECC Highways advice (see attached)

LB reported on initial unfavourable response from ECC Liaison Officer John Simmons on the proposal to put in mini roundabouts at junction of A1124 and Green Lane and at Village Hall/Church Crossroads.

Meeting noted that traffic data was historic and needed updating.

LB/SN advised that they would hope to be able to secure up to 50 % of the permanent SID (ie. £2600) from the City Councillors Locality Budget and from LB's ECC Budget.

3. Way Forward:

LB/SN recommended that APC put together a strategy to promote highway safety in Aldham based on the Recommendations that could be submitted to the Local Highways Panel, County Councillor Tom Cunningham (Cabinet Member for Highways). This should be supported by any evidence available from local residents (eg. Photos of congestion) and reporting any incidents of careless/dangerous driving in the village to Safer Essex Roads Partnerships - <https://saferessexroads.org/extra-eyes/>

4. Other Action:

Chase up response/support for Community Speedwatch (ML)

Investigate using Google Maps to record point to point speeds and experience from Dedham PC (ML)

5. Next Meeting:

date tbc

Mike Lambert
Aldham Parish Council

25th November 2024

| | BANK RECONCILIATION | | | |
|--------------------------------|---------------------|--------------------|--------------------|--------------------|
| Financial year ending 31.03.25 | | | | |
| Bank Balance as at | 30.04.24 | 31.05.24 | 30.06.24 | 31.07.24 |
| Barclays Bank - Current a/c | £ 18,141.71 | £ - | £ - | £ - |
| Unity Trust Bank Current a/c | £ - | £ 18,141.71 | £ 13,181.89 | £ 11,937.63 |
| Unity Trust Bank Savings a/c | £ - | £ - | £ - | £ - |
| Total: | £ 18,141.71 | £ 18,141.71 | £ 13,181.89 | £ 11,937.63 |
| Less Unpresented cheques | | | | |
| | | | | |
| | | | | |
| Total of unpresented cheques | £ - | £ - | £ - | £ - |
| | | | | |
| Net Bank Balances as at | £ 18,141.71 | £ 18,141.71 | £ 13,181.89 | £ 11,937.63 |
| | | | | |
| CASH BOOK | | | | |
| Balance as at 01.04.24 | £ 9,420.71 | £ 9,420.71 | £ 9,420.71 | £ 9,420.71 |
| Plus Receipts | £ 8,721.00 | £ 8,721.00 | £ 9,811.71 | £ 9,814.13 |
| Total | £ 18,141.71 | £ 18,141.71 | £ 19,232.42 | £ 19,234.84 |
| Less Payments | £ - | £ - | £ 6,050.53 | £ 7,297.21 |
| Grand Total | £ 18,141.71 | £ 18,141.71 | £ 13,181.89 | £ 11,937.63 |
| Difference | £ - | £ - | £ - | £ 0.00 |
| | | | | |
| Bank Balance as at | 31.08.24 | 30.09.24 | 30.10.24 | |
| Unity Trust Bank Current a/c | £ 11,937.63 | £ 17,814.77 | £ 16,808.27 | |
| Unity Trust Bank Savings a/c | £ - | £ - | £ - | |
| Total: | £ 11,937.63 | £ 17,814.77 | £ 16,808.27 | |
| Less Unpresented cheques | | | | |
| | | | | |
| | | | | |
| Total of unpresented cheques | £ - | £ - | £ - | |
| | | | | |
| Net Bank Balances as at | £ 11,937.63 | £ 17,814.77 | £ 16,808.27 | |
| | | | | |
| CASH BOOK | | | | |
| Balance as at 01.04.24 | £ 9,420.71 | £ 9,420.71 | £ 9,420.71 | |
| Plus Receipts | £ 9,814.13 | £ 18,535.13 | £ 18,535.13 | |
| Total | £ 19,234.84 | £ 27,955.84 | £ 27,955.84 | |
| Less Payments | £ 7,297.21 | £ 10,141.07 | £ 11,147.57 | |
| Grand Total | £ 11,937.63 | £ 17,814.77 | £ 16,808.27 | |
| Difference | £ 0.00 | £ - | £ - | |
| | | | | |
| Bank Balance as at | | | | |
| Unity Trust Bank Current a/c | | | | |
| Unity Trust Bank Savings a/c | | | | |
| Total: | | | | |
| Less Unpresented cheques | | | | |
| | | | | |
| | | | | |
| Total of unpresented cheques | | | | |
| | | | | |
| Net Bank Balances as at | | | | |
| | | | | |
| CASH BOOK | | | | |
| Balance as at 01.04.24 | | | | |
| Plus Receipts | | | | |
| Total | | | | |
| Less Payments | | | | |
| Grand Total | | | | |
| Difference | | | | |



Aldham Parish Council

Current T1

60-83-01 • 20505556

Balance

£ 16,808.27

Available

£ 16,808.27

Balances are correct as of 07:55 on 31 Oct 2024.

| ↓ Date | Description | Paid in | Paid out | Balance |
|----------|---|----------|----------|-----------|
| 03/10/24 | B/P to: Kevin B. Money • CLERK SALARY | | -473.50 | 16,808.27 |
| 03/10/24 | B/P to: Zurich Municipal • REF: 92384972 | | -300.00 | 17,281.77 |
| 03/10/24 | B/P to: VCS Websites Ltd • INV. 1382 | | -215.00 | 17,581.77 |
| 30/09/24 | Service Charge | | -18.00 | 17,796.77 |
| 06/09/24 | COLCHESTER CITY COUNCIL • PRECEPT SEP 24 | 8,721.00 | | 17,814.77 |
| 05/09/24 | B/P to: Kevin B. Money • CLERK SALARY | | -473.50 | 9,093.77 |
| 05/09/24 | B/P to: Landscape Services • INV. 2837 | | -303.60 | 9,567.27 |
| 05/09/24 | B/P to: Landscape Services • INV. 2874 | | -303.60 | 9,870.87 |
| 05/09/24 | B/P to: Landscape Services • INV. 2886 | | -303.60 | 10,174.47 |
| 05/09/24 | B/P to: Landscape Services • INV. 2897 | | -303.60 | 10,478.07 |
| 05/09/24 | B/P to: Landscape Services • INV. 2905 | | -303.60 | 10,781.67 |
| 05/09/24 | B/P to: CALC • ALDHAM PC | | -35.00 | 11,085.27 |
| 05/09/24 | B/P to: Kevin B. Money • CLERK SALARY | | -473.50 | 11,120.27 |
| 05/09/24 | B/P to: Landscape Services • INV. 2914 | | -303.60 | 11,593.77 |
| 05/09/24 | B/P to: Aldham Village Hal • STRIMMING GREENS | | -19.50 | 11,897.37 |
| 05/09/24 | B/P to: Colchester CC • INV. 20207411 | | -20.76 | 11,916.87 |

I 18535.13
E 11147.57

| APC ACTUAL AGAINST BUDGET REPORT 2024/2025 | | | | | |
|--|------------------------------|-------------------|--|------------------------------------|---|
| | | Agreed 2024/25 | Total Income / spend to Nov '24 | Left in Budget as at Nov '24 | Anticipated left in budgets as at 31.03.25 |
| Income | Precept | 16526 | £ 16,526.00 | | |
| | Other Income / Grant | 916 | £ 916.00 | | |
| | Wayleave | 0 | £ - | | |
| | Bank Interest | 0 | £ 2.42 | | |
| | VAT Refund | 0 | £ 1,090.71 | | |
| | TOTAL | 17442 | £ 18,535.13 | | |
| Exp. | | | | | |
| | Salary | 5382 | £ 4,036.50 | £ 1,345.50 | £ - |
| | Mileage Expenses | 50 | £ - | £ 50.00 | £ 50.00 |
| | Home / Office allowance | 300 | £ 225.00 | £ 75.00 | £ - |
| | Grounds maintenance | 3000 | £ 3,818.50 | -£ 818.50 | -£ 1,000.00 |
| | Playing Field Inspection | 100 | £ - | £ 100.00 | £ - |
| | Street Lighting | 120 | £ 55.07 | £ 64.93 | £ - |
| | Fees & Subscription | 275 | £ 274.14 | £ 0.86 | £ 72.61 |
| | Stationery | 50 | £ 56.04 | -£ 6.04 | -£ 6.04 |
| | Insurance | 675 | £ 300.00 | £ 375.00 | £ 375.00 |
| | Village Hall Hire | 250 | £ 170.25 | £ 79.75 | £ 79.75 |
| | Audit Fees | 250 | £ 272.00 | -£ 22.00 | -£ 22.00 |
| | Courses, Books & Travelling | 400 | £ 80.00 | £ 320.00 | £ 400.00 |
| | Poppy Wreath | 25 | £ 25.00 | £ - | £ - |
| | Grapevine Magazine | 420 | £ - | £ 420.00 | £ - |
| | Donations Other | 150 | £ - | £ 150.00 | £ - |
| | Fete or Events | 500 | £ 211.68 | £ 288.32 | £ 150.00 |
| | Defibrillator | 200 | £ - | £ 200.00 | £ 200.00 |
| | Tree Surgery & maintenance | 500 | £ - | £ 500.00 | £ 500.00 |
| | General Admin & Postage | 50 | £ - | £ 50.00 | £ 50.00 |
| | Miscellaneous | 750 | £ 90.16 | £ 659.84 | £ 600.00 |
| | Speed Gun | 100 | £ - | £ 100.00 | £ 100.00 |
| | Website | 500 | £ 215.00 | £ 285.00 | £ 150.00 |
| | Clerk expenses | 50 | £ - | £ 50.00 | £ 50.00 |
| | Contingency | 3045 | £ 1,879.36 | £ 1,165.64 | £ 1,000.00 |
| | Playing Field Rent | 300 | £ - | £ 300.00 | £ - |
| | Bank Charges | 0 | £ 24.33 | -£ 24.33 | -£ 24.30 |
| | TOTAL | 17442 | £ 11,733.03 | £ 5,708.97 | £ 2,725.02 |
| | <u>Outstanding VAT Claim</u> | | £ 813.85 | | |
| | <u>Total Expenditure</u> | | £ 12,546.88 | | |

| | | | | | | |
|------------|---------------------------|-----------------------------|----------|---------|----------|--------------------|
| | APC FINANCE DECEMBER 2024 | | | | | |
| | Income: | | | | | APC Ref. No. |
| | | | | | | |
| | Expenditure | | | | | |
| Chq No. | Inv. No. | Payee | Cost | VAT | Total | |
| BACS | Nov '24 | Kevin B. Money - Salary | £ 473.50 | £ - | £ 473.50 | 44 |
| BACS | | RCCE - Membership 2024-2025 | £ 36.75 | £ 7.35 | £ 44.10 | 45 |
| BACS | | EALC - Councillor training | £ 80.00 | £ 16.00 | £ 96.00 | 46 |
| BACS | | CALC - Membership 2024-2025 | £ 35.00 | £ - | £ 35.00 | 47 |
| | | TOTAL: | £ 625.25 | £ 23.35 | £ 648.60 | |
| | | Denotes already paid | | | | |