

Minutes of Aldham Parish Council meeting held on Tuesday 7th May 2019 at 7.30 P.M in Aldham Village Hall, Small Room

- Present:** Cllr Jackie Daines (Chairman), Cllr Chris Hall, Cllr Ann Honeyball, Cllr Andrew D'Angibau & Cllr Carol Itak.
The Clerk, Mr G. Walkingshaw, CBC Dennis Willetts, CBC Brian Jarvis, and 5 residents.
- 19/32 Election of Chairman (sign Declaration of Acceptance of Office)**
Chairman Jackie Daines was re-elected as Chairman of Aldham Parish Council.
Proposed: Cllr Chris Hall Seconded: Cllr Ann Honeyball
Agreed by all. Acceptance of Office form signed by Chairman.
- 19/33 To accept Apologies for Absence:**
Apologies were received from Cllr Adam Scott & CBC Lewis Barber
- 19/34 To receive and record Declarations of Personal and Pecuniary Interest**
None.
- 19/35 Election of Vice Chairman**
Vice Chairman: Chris Hall was elected as Vice Chairman.
Proposed: Cllr Jackie Daines Seconded: Cllr Carol Itak
Agreed by all.
- 19/36 Election of Councillors for sub-committees**
The sub committees proposed for 2018/2019 as below:
Planning Sub Committee: Jackie Daines, Chris Hall, Andrew D'Angibau Adam Scott
Playing Field Sub Committee: Jackie Daines & Chris Hall
Village Hall Representative: Ann Honeyball
Gallows Green Representative: Andrew D'Angibau
A120 Representative: Adam Scott
Agreed by all.
- 19/37 To review the effectiveness of the system of internal control (Internal Audit)**
The Chairman, Jackie Daines signed the Internal Audit for 2018/2019
Agreed by all
- 19/38 To review Standing Orders**
The Standing Orders were reviewed by the Parish Council and adopted 07/05/19
- 19/39 To review Financial Regulations**
The Financial Regulations were reviewed by the Parish Council and adopted 07/05/19
- 19/40 To adopt Financial Risk Assessment**
The Financial Risk Assessment was reviewed by the Parish Council and adopted 07/05/19
- 19/41 Insurance 2019/2020**
Insurance Renewal from BHIB accepted for 2019/2020 at £526.48
Agreed by all.
- 19/42 Matters raised by Residents**
A resident reported that the crossroads at the village hall has limited vision and could be an accident blackspot. The Parish Clerk was actioned to contact Sonia Church at Highways to review line markings and to ascertain how many accidents had occurred in this area. CBC Dennis Willetts & CBC Brian Jarvis will bring it to the attention of the Highways Panel.

Fairmeads hedge (near pumpkin patch) – is an offence if vegetation overhangs the highways?? Doesn't matter whether it has a footpath outside property or not?? Look at county council map showing boundaries for highways – PC to look at maps. Check this one out on map.

Gate on playing field – Colchester Workhorse – supply and install £296.64 (pedestrian gate) Agreed by all.

Bus Service – resident has no transport – husband in a wheelchair – buses irregular – takes her 2 and a half-hour - better on Sunday than weekend. Commercial service (Hedingham) during week – Essex County Council step in on Sunday and put more buses on – Hedingham don't wish to put these on – county council subsidise. Community Bus (door to door) – she already uses this.

Passenger Transport Representative – quarterly meetings – Jackie Daines – New Representative – send these to Jackie every quarter.

19/43 To approve the Minutes of the previous Parish Council meeting.

The minutes of the meeting dated 5th March 2019 were approved.

Minutes signed by the Chairman

Proposed: Chris Hall Seconded: Ann Honeyball

19/44 To receive visitors report from the Ward Councillors

CBC Brian Jarvis reported - planning application for Cowdray Avenue – application for 260 homes + industrial units + 20% social housing – good application – application approved.

New Hospital Site – exhibition on Saturday 18th May 2.30 pm. – Wednesday 22nd July 2.30 p.m. to 4.30 p.m. – held at English Studies Centre.

CBC Dennis Willetts reported broadband doing detailed design for Aldham to provide for village – studies at present – leaflets coming out to residents

Roman River Bridge –

Marks Tey Railway Bridge (gone off this idea -after summertime at least)

Speeding – provided funding for speed gun – speed measurements at Ford Street, New Bridge – will get results and address safety issues from that. (panel meets in about 2 month's time).

19/45 Clerk's Report

None

19/46 Finance

To approve payments for signature at today's meeting and to receive financial report as at today's date

Approved payments totalled £ Payments as follows:

19/47 Planning/Housing

47.1 Applications for discussion at meeting

47.2 Planning Applications – Observations conveyed under delegated authority since last meeting

190826 – Theshers, Ford Street, Aldham, CO6 3PH –

Proposed alterations & replacement orangery

Comments: No Objections

190841 – Green Farmhouse, Green Lane, Aldham, CO6 3PR

Listed Building – (1) Install satellite receiver dish on rear chimney stack on southeast

Elevation

(2) Install 3 CCTV cameras on front & rear of cart lodge & the side elevation facing the house

(3) Replace existing fence on westerly boundary

Comments: No Objections

47.3 **Planning Applications – Decisions received from since last meeting**

190434 – Old House, Ford Street, Aldham, CO6 3PH – Installation methods and materials used for fitting of windows, repairs to the building carried out whilst windows are installed.

Decision: Approve Conditional

19/48 Speed Checks/signs – Brook Road

To discuss issues relating to speeding along Brook Road and to discuss speed checks and signs (covered by Dennis Willets) – speed check area – look into signs?? (PC to action) – put up by highways – check with Highways??

19/49 Interpretation Boards

Anne Fulcher's (Roy) Husband would be happy to fix it on behalf of Parish Council (village hall interpretation board). Jackie to do the other two before open gardens. Check with Adam Scott first that he is ok with this.

19/50 Ford Street Hill

To discuss maintenance of Ford Street Hill – contact Highways Rangers to do up to 30 mph?? When can we do this?? Or do we get John Glover to do this for us?? Contact Lewis to chase up Highways Rangers – John to do past the 30-mph part?? (Health issue for CBC).

To clear path of greenery – John to quote for this?? (1 day's work) – Agreed by all to get a quote from John.

19/51 Cycle Path/Foot Path North Lane & Brook Road

To discuss a cycle path & foot path from Aldham Hall to Roman River Bridge – letter from resident – suggested actions – (as per letter) – PC would support this. (Funding from highways)?? Footpath comes out on bend passed river (alternative to look at)- could this be possible footpath/cycle path?? (Suggestion) land owned by Michael Beckett – is public footpath. (cannot have cycles on footpath??). Good idea?? PC to contact Fordham to see what they did – similar thing in footpath??

19/52 Dog Waste Bin at Village Hall

To discuss issues with dog waste at village hall location. To move dog bins?? Suitable alternative place to move to – side nearest to (footpath 5 is better one) – can ask zone warden to move to different location?? Ask Ann to give new location?? (PC to action). Ask for it to lowered in height as well.

19/53 Training/Events

53.1 Reports on attended events - None

53.2 Nominations for new events – planning for Jackie & Adam to be sorted.

19/54 Information Exchange/Items for next agenda

Cllr Chris Hall – Hardings Close pavements are cracking up – report to Highways

Cllr Jackie Daines – 3 councillors retiring – Clive Bainbridge, John D'Angibau & Barry

Webber – would be nice to provide a gift as a thank you for years' service - £50 voucher for each gentleman for national garden gift token for each – agreed by all.

19/55 To confirm date and time of next meeting

Date of next meeting: Tuesday 2nd July 2019 at 7.30 p.m.
The meeting closed at 8.56 p.m.

Part Two Agenda Items

Matters taken in the absence of Press and Public (Public (Admissions to Meetings) Act 1960) as the item contains exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1).

19/56 Changes to Parish Clerk Contract

Chairman Jackie Daines had conducted the Annual Review for the Parish Clerk. It was proposed the Parish Clerk Salary be increased by annual increment as per the National Salary awards. Parish Clerk is on SCP 25, which will be changed to SCP17 (new pay scale ranges) as of 01/04/19
Agreed by all.

19/57 Change of Parish Councillors

Signed.....

Chairman

Date.....